

Palisair Home Owners Association
A NON-PROFIT CORPORATION

The Association Itself Is the "Tract Committee" under the Declaration of Restrictions covering Tracts 15944, 15948 and 19890, and operates as such through its Board of Directors and Its Officers

**APPLICATION FOR APPROVAL
FOR PROPERTY ALTERATION/CONSTRUCTION**

Submittal Date: _____ Project Site Address: _____

From: _____ Address: _____
Property Owner(s)

Phone: Home _____ Business: _____ Cell: _____

Legal Description of Property: Lot No.: _____ Block No.: _____ Tract No. _____

Check whether application is for: _____ PRELIMINARY or _____ FINAL approval

THE FOLLOWING MUST BE SUBMITTED WITH THIS APPLICATION:

A Plan Check Fee (Check to be Made Payable to: *Palisair Home Owners Association*) – Amount of Plan Check Fee will be determined on a case-by-case basis, depending on the extent of project, work required, and need for retention of professional assistance.

For **PRELIMINARY** approval, 2 copies of plans showing the following data:

1. Name & address of property owner.
2. Lot, tract number, and street address for Project.
3. Site plan at 1/8" scale or larger, showing existing and proposed dimensions of the property and structures involved in the project, including scale distances from property lines and street face of adjacent curbs, if appropriate.
4. Plan(s) for pools, walls, fences, and gates, including dimensions and materials, if involved in project.
5. Preliminary cutting, filling, grading, and excavation plans, showing original and planned pad height and contours, if involved in project.
6. A professional colored rendering of proposed construction or addition, if requested by the PHOA.
7. Photographs of area to be affected by proposed construction or addition, if requested by the PHOA.

For **FINAL** approval, 2 copies of plans, as stamped and approved by the Department of Building and Safety, showing the following data:

1. All of the data and information required above for Preliminary Plans.
2. Complete working drawings of proposed construction or addition. If changes were made to Preliminary Plans previously approved, the Architect shall cloud all such changes.
3. Structural engineered drawings, if appropriate and requested by the PHOA.
4. All pertinent specifications, demonstrating materials to be used for all proposed work and color of all such materials. Manufacturers' color samples or actual product samples, not to exceed 8" square, may be requested by the PHOA.
5. Exterior lighting and landscape plans and specifications, if involved in project.

The property owner agrees with the conditions of submission and understands and agrees that, under the Covenants, Conditions, Restrictions, and Reservations (CC&R's) of the PALISAIR HOME OWNERS ASSOCIATION (PHOA), the proposed project shall be performed in compliance with the drawings, specifications, and other information submitted and approved by the Architecture Review Committee of the PHOA. The property owner further agrees to cooperate with any request by the PHOA to review the drawings and specifications, as well as the Project site, as needed to confirm compliance with the CC&Rs and any terms to the approval obtained.

Owner's Signature: _____ Date: _____

Name (Please Print): _____ Email: _____

Please drop off or mail to:

**Steven Di Saia
1156 Las Pulgas Place
Pacific Palisades, CA 90272**

THANK YOU FOR YOUR TIME AND COOPERATION

For office use only: Architectural Fee Check #: _____ Amount: \$ _____
Received By: _____ Date: _____

Notes on Submittal: _____
